

**GOVERNMENT OF WEST BENGAL
DIRECTORATE OF HEALTH SERVICES
STRATEGIC PLANNING & SECTOR REFORM CELL
SWASTHYA BHAVAN, GN 29, SECTOR V, BIDHANNAGAR**

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Memo no: HF/SPSRC/19/2020/41

Date - 02 . 04 . 2020

Memorandum

In view of the emergent situation of CoVid 19 pandemic, it has been decided to acquire some private healthcare facilities for management of CoVid 19 affected patients.

After careful consideration of requirement of uniform staffing norms for such acquired Private hospitals and identified Government Hospitals, the following may be taken as staffing norms for running of such hospitals for management of patients in Isolation:

Sl no	Name of the post	Sanctioned	
		Upto 50 beds (excluding CCU beds)	More than 50 beds
1.	Superintendent	1	
2.	Assistant Superintendent (Non Medical) / Deputy Superintendent (Non Medical)	1	
3.	MO Physician/ MO Chest Medicine	3	1 additional for every 50 beds
4.	MO Paediatrics	2	
5.	GDMO	6	1 additional for every 10 beds
6.	Sister in charge	4	
7.	Staff nurse	1 for each 4 beds	
8.	Pharmacist	2	
9.	MT lab	2	1 additional for every 50 beds
10.	MT RD	2	
11.	MT Dialysis	2	
12.	Security Personnel	2 for each 2 Main gate per shift	
13.	Cleaning and housekeeping	3 for each 10 beds	

The staffing norm of Critical Care Unit attached to such hospitals may be as follows,

SI No	Name of the Post	Sanctioned
1.	MO - CCU	4
2.	Nursing Personnel for CCU	8
3.	MT-CCU	4
4.	Gr D Assistant	8
5.	Cleaning and housekeeping	8

For identified Government Hospitals, the Specialist MOs will be provided from the end of the Principal of Medical College & Hospitals, located within the District / nearest District (Ref: Memo no: DME-Spl. Corresp/2020/70 Dt 02.04.2020) from the faculty member (not below the rank of Assistant Professor) along with at least 04 (four) Postgraduate trainee (or 04 Junior Resident / Housestaff, where PGTs are not available) are of the Institutions. The CMOH of the respective District will provide rest of the required MO & other staffs from the existing pool.

For acquired private hospitals, MO & other staffs required in addition to existing pool of the Private Hospitals will be provided by the CMOH of the respective District from the existing pool. The specialist MOs, required in addition of existing specialist MOs present in such Private Hospitals, may be provided from the end of the Principal of Medical College & Hospitals, located within the District / nearest District (Ref: Memo no: DME-Spl. Corresp/2020/70 Dt 02.04.2020) from the faculty members (not below the rank of Assistant Professor) along with at least 04 (four) Postgraduate trainee (or 04 Junior Resident / Housestaffs, where PGTs are not available) of the Institutions.

S. M. 02/04/2020

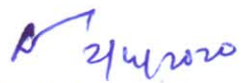
**Director of Medical Education
Department of Health & FW
Government of West Bengal**

(Signature) 2/4/2020

**Director of Health Services
Department of Health & FW
Government of West Bengal**

Copy forwarded for information and necessary action to:-

1. Shri Binod Kumar, IAS & Secretary, Govt. of West Bengal.
2. Secretary & MD, NHM, H&FW Department.
3. Secretary (D&E, Nursing, PPP), H&FW Department.
4. Addl. Secretary & Director, SPSRC, H&FW Department.
5. Addl. Secretary and MD, WBMSCL, H&FW Department.
6. Addl. Secretary (HS & IT) H&FW Department.
7. Commissioner (GA) H&FW Department.
8. Special Secretary (ME), H&FW Department.
9. Special Secretary (Vig.), H&FW Department.
10. Addl. DHS (AA&V), H&FW Department.
11. Addl. DHS (Personnel), H&FW Department.
12. Director/ Principal – all Medical College and Hospital.
13. Joint Secretary (Nursing), H&FW Department.
14. MSVP- all Medical College and Hospital.
15. CMOH – all District including Health Districts.
16. DDHS (HA), H&FW Department.
17. DDHS (Nursing), H&FW Department.
18. Sr. PS to Principal Secretary, H&FW Department.
19. IT Coordinator for post in Departmental Website.
20. Office Copy.


DDHS (Admin)
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