

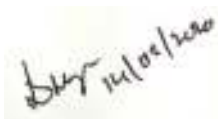


**Government of West Bengal**  
**Health & family Welfare Department**

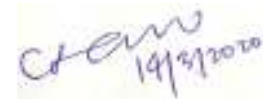
**SOP for Inter State Check Points Surveillance**

1. Set up a booth at conspicuous space with suitable COVID-19 branding. The posters on COVID-19 already supplied from State should be displayed at the booth.
2. Leaflets with the same IEC matter should be printed and kept at the booths.
3. Police and paramedical team to be stationed jointly.
4. IEC audio messages to be played continuously on the loud speaker. Audio clip supplied for the purpose to be used.
5. Incoming vehicles be intercepted by the police personnel.
6. Announcement to be made over the PA system that any person with cough, fever, breathing difficulty must declare himself voluntarily for medical checkup.
7. On examination, following categorization has to be made:
  - a. **Grade A:** A person **having fever, cough or difficulty in breathing** and who has visited any foreign country within last 14 days or came in contact of a confirmed case of COVID-19;
  - b. **Grade B:** A person **having fever, cough or difficulty in breathing** and having no history of contact of a confirmed case of COVID-19 and having no history of foreign visit within last 14 days;
  - c. **Grade C:** A **healthy person** without any fever, cough or difficulty in breathing and who has visited any foreign country within last 14 days or came in contact of a confirmed case of COVID-19;
  - d. **Grade D:** A **healthy person** without any fever, cough or difficulty in breathing and having no history of contact of a confirmed case of COVID-19 and having no history of foreign visit within last 14 days;
8. Action to be taken as per the above gradation:
  - a. **Grade A:** The person should immediately be shifted to Isolation facility of the district. Specimen for testing SARS COV2 to be collected as per protocol and to be sent as per the SOP. Such persons should also be provided with three layer mask. The driver of the ambulance or the car carrying the person to the isolation facility should also wear mask. **Format B and IDSP Referral form for suspect case (already shared with all Dy CMOH IIs for traveler surveillance) to be filled up and sent to [ncovrep.wb@gmail.com](mailto:ncovrep.wb@gmail.com).**

- b. **Grade B:** The person should be advised for social distancing, avoidance of gathering and the name should be line-listed in Format 2 (provided in the annexure). Such persons should be followed up till recovery **preferably** over phone. The local field functionaries like ASHA/ANM to be informed for follow-up. The leaflet printed with the IEC matter provided from State should be given to the person. Such persons should also be asked to seek medical advice as required and to wear masks.
- c. **Grade C:** The person should be advised for home quarantine. Such persons should be followed up for 14 days from arrival in India **preferably** over phone by District Surveillance Unit. Cough etiquette, hand hygiene and social distancing should be explained to them and such persons should be advised to report to the health facility as soon as any symptoms like fever, cough or difficulty in breathing appears. **Format B (already shared with all Dy CMOH IIs for traveler surveillance) to be filled up and sent to [ncovrep.wb@gmail.com](mailto:ncovrep.wb@gmail.com).**
- d. Grade D: The persons will be sensitized regarding the cough etiquette, hand hygiene and social distancing.
9. Random checking of passengers should be undertaken depending upon feasibility, i.e. number of persons involved and the time available, even If no person voluntarily declares sick in the incoming bus/ vehicle.
10. **Minimum Personal Protective Equipment for Health Care Worker:** The Health Care Worker performing the surveillance activities should wear mask and maintain hand hygiene. They must be sensitized about the infection control practices, social distancing, hand washing and mask management.
11. **Reporting:** The line list obtained in Format 2 from the teams will be kept date wise in the district and to be shared with the field staff for follow up. The District Surveillance Unit should compile the daily report (12 noon **to 12 noon**) in format 1 (given in the Annexure) and send the compiled report to [ncovrep.wb@gmail.com](mailto:ncovrep.wb@gmail.com) with a copy to State IDSP Cell ([idsp.wb@gmail](mailto:idsp.wb@gmail)) within 4 PM positively and daily without fail.



Director of Medical Education  
West Bengal



Director of Health Services  
West Bengal

### Inter State Checkpoint Surveillance COVID-19

#### Format 1 (Daily Report)

Name of the District:

Date:

Srl No.	Name of the Checkpost	Total number of Passengers Screened	Total number of Passengers found to have international travel in last 14 days	Total number of Passengers found to have fever and cough or difficulty in breathing	Total Passengers admitted in Isolation Facilities	Total number of passengers kept under Home Surveillance
<b>TOTAL</b>						

